

Cordova Electric & Telecom Cooperatives

New Service Construction Request Form

Customer Name/s _____

Contact Number _____

Contact Email _____

Property Address _____

Requested Timeline _____

Notes

Services Needed	Yes or No	Construction Service Credit
Electric		\$3,500.00
Telephone		\$1,000.00
Internet		\$4,000.00
Water		-
Sewer		-

Customer Consent to Collaborate

By signing below, I agree that Cordova Electric Cooperative (CEC) and Cordova Telecom Cooperative (CTC) may share this information to collaborate on new service construction project costs.

Customer Signature _____

Signed Date _____

Please email form to: construction@cordovaelectric.com and construction@ctcak.coop



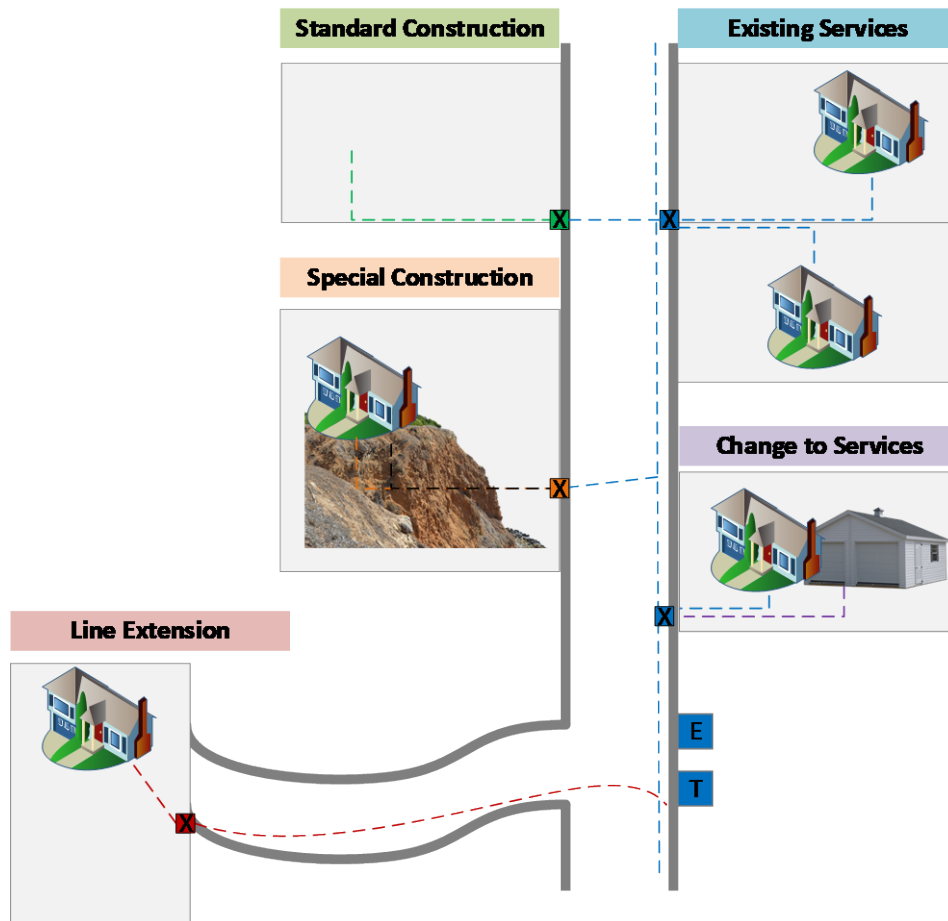
Cordova Electric & Telecom Cooperatives

Construction Types Overview

Requesting utilities to a location where they currently do not exist is jointly provided by your local Electric and Telecom Cooperatives. To help streamline delivery and minimize development costs we work together to determine the type of construction, total project costs, and customer requirements to ensure you have connectivity.

Construction Type	Description
Standard	Standard construction is for locations where primary utility services are already provided in the area along your property right of way.
Special	Special construction may be required in areas of bedrock, muskeg, or terrain that requires more than standard trenching.
Line Extension	Line extension construction is necessary when your location is on a road or area not connected to a main utility line.
Change to	Change to existing services include movement of existing lines or addition of secondary lines to new building units or other service change.

- CEC costs start from nearest transformer or pedestal.
- CTC costs start from customer property line at point of entry.



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New Service Construction Engagement Overview

New service construction engagements consist of three easy steps.

1. Customer engages cooperatives about new services
 2. Cooperatives scope new services construction
 3. Construction starts on customer approval
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1. Customer engages cooperatives about new services
 - a. Customer completes 'New Service Construction Request Form'
 - i. Form scanned and emailed to:
construction@cordovaelectric.com and construction@ctcak.coop
 - b. Customer completes CEC New Service Application
 - c. Customer completes CTC New Service Application
 - d. Service Order creations for project cost estimates
2. Cooperatives scope new services construction
 - a. Field technician/s visits customer premise to review project environment
 - b. Field technician/s measure distances for trenching, conduit, and cable
 - c. Field technicians estimate labor and materials for project
 - d. Customer Service Representative prepares quote/s
 - e. Project cost estimate/s submitted to customer
3. Construction starts on customer approval
 - a. Customer approves both CEC and CTC quotes
 - b. Customer submits down payments if required
 - c. Work Order Creation
 - d. Formal engineering and as-builts if required
 - e. Easement and Permitting as required
 - f. Construction phase
 - g. Services installed and validated
 - h. Customer review and final billing



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Construction Costs Breakdown

The table below highlights the typical line items associated with new utility construction. The primary construction cost driver will be the overall length (footage) of the project. Actual costs and line items will vary, labor prices will be based on current cooperative rates.

Type	Item	Qty	Price Per	Notes
Common Costs				
Application	Application with Utility	Per Utility		Waived for new members
Permit	Permit if required	per utility		
Trenching	Digging and Backfill – Joint	per foot	\$15.00	Common trench line
CEC Costs				
Trenching	Digging and Backfill	per foot	\$15.00	If more than common trench
Labor	Engineering	per hour		
Labor	Installation	per hour		
Materials	Conduit, PVC 2”	per foot		
Materials	Wire URD	per foot		
Materials	Pedestal, Mounts, etc.	per item		
CTC Costs				
Trenching	Digging and Backfill	per foot	\$15.00	If more than common trench
Labor	Engineering	per hour		
Labor	Installation	per hour		
Materials	Conduit, PVC 1.5”	per foot		
Materials	Wire (Copper/Fiber)	per foot		
Materials	Pedestal, Mounts, etc.	per item		

Projects are given a new service credit from each cooperative as follows.

CEC Service Credit	\$3,500.00
CTC Service Credit	\$5,000.00

Project service credit example for 500' common trench

Item	Cost	Service Credit	Subtotal
Common Costs	\$7,500.00	-	\$7,500.00
CEC	\$6,500.00	(\$3,500.00)	\$3,000.00
CTC	\$6,500.00	(\$5,000.00)	\$1,500.00
Subtotal			\$12,000.00

**Customers are responsible for all permitting with state, federal, and local municipalities (i.e., Army Corp of Engineers, State of AK, City of Cordova, etc.)*

