

**CORDOVA ELECTRIC COOPERATIVE  
SPECIAL BOARD MEETING  
JULY 12, 2023  
MINUTES**

**1. CALL TO ORDER**

Chair **Joe Cook** called the Special Meeting of the Board of Directors of Cordova Electric Cooperative to order at 6:00 PM on July 12, 2023.

**2. ROLL CALL**

Present for roll call were Chair **Cook** and Directors **Scott Pegau, Steve Ranney, Stephen Phillips, Rob Campbell, Andrew Smallwood, and Jeremy Botz**. A quorum was present. Also present was Chief Executive Officer, **Clay Koplín**, Manager of Finance, **Emma Merritt**, and Executive Assistant/HR Coordinator, **Leif Stavig**.

**3. MEMBERSHIP PARTICIPATION**

**4. APPROVAL OF AGENDA**

M/**Phillips** S/**Smallwood** to approve the agenda. Voice Vote: **Pegau-yes, Cook-yes, Ranney-yes, Phillips-yes, Campbell-yes, Smallwood-yes, Botz-yes**. Motion passed.

**5. BOARD TRAINING WITH ATTORNEY ANDY LEMAN**

**Leman** delivered a training on Board and Director Legal Responsibilities.

**Ranney** left the meeting at 6:35pm.

**6. NEW BUSINESS**

**a. Tariff Update to Provisions on Billing and Metering Errors**

M/**Phillips** S/**Botz** to direct staff to proceed with implementing a tariff update to provisions on billing and metering errors.

M/**Pegau** S/**Phillips** to amend the motion to remove the word ‘implementing’ and replace it with ‘develop.’ Voice Vote on amendment: **Pegau-yes, Cook-yes, Ranney-absent, Phillips-yes, Campbell-yes, Smallwood-yes, Botz-yes**. Motion passed.

Voice Vote on main motion: **Pegau-yes, Cook-yes, Ranney-absent, Phillips-yes, Campbell-yes, Smallwood-yes, Botz-yes**. Motion passed.

**7. EXECUTIVE SESSION**

**8. BOARD COMMENTS**

**Smallwood** complimented **Cook** on his chairmanship and staff.

**Phillips** thanked **Leman** and staff.

**Botz** thanked **Leman**.

**Pegau** said it was another successful year of training.

**Cook** thanked **Leman** and said there was a Shepard Point ribbon cutting.

**9. ADJOURNMENT**

M/**Phillips** to adjourn. Meeting adjourned at 7:49 PM.

8|8|23  
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Date Approved

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Secretary/Treasurer 