

**CORDOVA ELECTRIC COOPERATIVE
REGULAR BOARD MEETING
MAY 28, 2025
MINUTES**

1. CALL TO ORDER

Chair **Stephen Phillips** called the Regular Meeting of the Board of Directors of Cordova Electric Cooperative to order at 6:04 PM on May 28, 2025.

2. ROLL CALL

Present for roll call were Chair **Phillips** and Directors **Joe Cook**, **Steve Ranney**, **Andrew Smallwood**, **Natasha Casciano**, and **Lynnette (Lohse) Wright**. **Rob Campbell** was absent. A quorum was present. Also present was Chief Executive Officer, **Clay Koplin**, Manager of Generation, **Russell Goss**, Manager of Technology, **Trever Kudrna**, and Executive Assistant, **Leif Stavig**.

3. MEMBERSHIP PARTICIPATION

4. APPROVAL OF AGENDA

M/**Cook** S/**Casciano** to approve the agenda. Voice Vote: **Cook**-yes, **Ranney**-yes, **Phillips**-yes, **Campbell**-absent, **Smallwood**-yes, **Casciano**-yes, **Wright**-yes. Motion passed.

5. CONSENT AGENDA

a. Minutes of April 23, 2025 Regular Meeting

M/**Ranney** S/**Smallwood** to approve the consent agenda. Voice Vote: **Cook**- yes, **Ranney**-yes, **Phillips**-yes, **Campbell**-absent, **Smallwood**-yes, **Casciano**-yes, **Wright**-yes. Motion passed.

Campbell joined the meeting at 6:07 PM.

6. DISCLOSURES OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS

Casciano clarified that directors don't have conflicts related to CoBank Sharing Success.

7. MANAGEMENT REPORTS

a. CEO Report

Koplin delivered the CEO Report.

b. Financial Reports

8. NEW BUSINESS

a. Adopt Policy 208 – Purchasing Policy for Certain Federally Funded Procurement

M/**Cook** S/**Wright** to adopt Policy 208.

M/**Ranney** S/**Cook** to amend the policy by adding: "Any deviations of Policy 207 or 2 CFR 200 will come to the board." Voice Vote: **Cook**-yes, **Ranney**-yes, **Phillips**-yes, **Campbell**-yes, **Smallwood**-yes, **Casciano**-yes, **Wright**-yes. Motion passed.

Voice Vote on main motion: **Cook**-yes, **Ranney**-yes, **Phillips**-yes, **Campbell**-yes, **Smallwood**-yes, **Casciano**-yes, **Wright**-yes. Motion passed.

b. Resolution 25-03 – CoBank Incumbency Certificate

M/*Ranney S/Casciano* to approve Resolution 25-03. Voice Vote: *Cook*-yes, *Ranney*-yes, *Phillips*-yes, *Campbell*-yes, *Smallwood*-yes, *Casciano*-yes, *Wright*-yes. Motion passed.

c. CoBank Sharing Success Applications

M/*Ranney S/Campbell* to award the CoBank Sharing Success Program to Cordova Pounders Club, Iceworm Swim Team, Cordova School District, and Mavis Island Project at \$7,500 for each. Voice Vote: *Cook*-yes, *Ranney*-yes, *Phillips*-yes, *Campbell*-yes, *Smallwood*-yes, *Casciano*-yes, *Wright*-yes. Motion passed.

9. UNFINISHED BUSINESS

a. Accept Audit

Phillips said this was tabled to the next meeting.

10. INFORMATION ITEMS

- a. Board Directors, Officers, and Committees**
- b. Board Attendance at Regular Meetings**

11. OTHER ITEMS

- a. Policy Review**
 - **Policy 431 – Employee Dress Code**
 - **Policy 432 – At-Will Employment**

12. EXECUTIVE SESSION

13. PENDING AGENDA

- a. Pending Events Calendar**

14. SUMMARY OF BOARD DIRECTION TO CEO

- Policy 208 Modification

15. BOARD COMMENTS

Smallwood said this must be the shortest meeting ever.

Phillips said thank you to the board and staff.

16. ADJOURNMENT

With no objection, meeting was adjourned at 6:35 PM.

6/25/25
Date Approved


Secretary/Treasurer