

**CORDOVA ELECTRIC COOPERATIVE  
REGULAR BOARD MEETING  
JUNE 25, 2025  
MINUTES**

**1. CALL TO ORDER**

Chair **Stephen Phillips** called the Regular Meeting of the Board of Directors of Cordova Electric Cooperative to order at 6:05 PM on June 25, 2025.

**2. ROLL CALL**

Present for roll call were Chair **Phillips** and Directors **Joe Cook, Steve Ranney, Rob Campbell, Andrew Smallwood, and Natasha Casciano. Lynnette (Lohse) Wright** was absent. A quorum was present. Also present was Chief Executive Officer, **Clay Koplin**, Chief Financial Officer, **Emma Merritt**, Manager of Generation, **Russell Goss**, Manager of Technology, **Trever Kudrna**, and Executive Assistant, **Leif Stavig**.

**3. MEMBERSHIP PARTICIPATION**

**4. APPROVAL OF AGENDA**

M/**Campbell S/Smallwood** to approve the agenda. Voice Vote: **Cook-yes, Ranney-yes, Phillips-yes, Campbell-yes, Smallwood-yes, Casciano-yes, Wright-absent**. Motion passed.

**5. CONSENT AGENDA**

**a. Minutes of May 28, 2025 Regular Meeting**

M/**Ranney S/Smallwood** to approve the consent agenda. Voice Vote: **Cook-yes, Ranney-yes, Phillips-yes, Campbell-yes, Smallwood-yes, Casciano-yes, Wright-absent**. Motion passed.

**6. DISCLOSURES OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS**

**7. MANAGEMENT REPORTS**

**a. CEO Report**

**Koplin** delivered the CEO Report.

**b. Financial Reports**

**Merritt** reviewed the financial reports.

**8. NEW BUSINESS**

**a. Acting CEO**

M/**Campbell S/Ranney** to approve the CEO's appointment of Emma Merritt as acting CEO from June 22<sup>nd</sup> – July 6<sup>th</sup>. Voice Vote: **Cook-yes, Ranney-yes, Phillips-yes, Campbell-yes, Smallwood-yes, Casciano-yes, Wright-absent**. Motion passed.

**9. UNFINISHED BUSINESS**

**a. Accept Audit**

M/**Ranney S/Smallwood** to accept the 2024 audit. Voice Vote: **Cook-yes, Ranney-yes, Phillips-yes, Campbell-yes, Smallwood-yes, Casciano-yes, Wright-absent**. Motion passed.

**10. INFORMATION ITEMS**

- a. Board Directors, Officers, and Committees
- b. Board Attendance at Regular Meetings

**11. OTHER ITEMS**

- a. Policy Review
  - Policy 433 – Exempt Employee Practices
  - Policy 435 – Whistleblower Policy

**12. EXECUTIVE SESSION**

**13. PENDING AGENDA**

- a. Pending Events Calendar

**14. SUMMARY OF BOARD DIRECTION TO CEO**

**15. BOARD COMMENTS**

*Casciano* said it was nice to have a quick meeting and thanked the chair and staff.

*Campbell* thanked Merritt for the budget bars and graphs.

**16. ADJOURNMENT**

With no objection, meeting was adjourned at 6:33 PM.

7/23/25  
Date Approved

  
Secretary/Treasurer